

CONSTITUTION

THE WOMAN'S THURSDAY CLUB OF FAIROAKS, INC.

ARTICLE I.

The name of this organization is: The Woman's Thursday Club of Fair Oaks, Incorporated.

ARTICLE II.

Object.

Section 1. The object of this organization is to promote friendship and sociability among its members.

Sec. 2. It shall manage and conduct entertainments, excursions and social meetings of its members, and in connection therewith, to lease, acquire, purchase, and hold such lands, and to lease, acquire, purchase, erect and hold such buildings, and to lease or rent such room or rooms, within such buildings, and to lease, acquire, purchase and hold such other property, real and personal, as may be necessary to properly accommodate the members of said corporation, and to properly carry on and conduct the business and affairs of said corporation, and to enter into all contracts necessary in conducting its affairs, and for the purpose above specified, to receive donations, to receive, manage, take and hold real and personal property by gift, grant, devise or bequest.

ARTICLE III.

Directors, Method of Election.

Section 1. There shall be eleven directors: Four to be elected for one year, four for two years, and three for three years. No director shall serve two successive terms.

Sec. 2. This election shall take place at the meeting held on the fourth Thursday in April.

Sec. 3. Nominations shall be made from the floor, and the ticket presented to the Club one meeting previous to the annual meeting. Before any name can be placed in nomination, the member's consent thereto must be obtained. She must have been a member of the Club for two years.

If there are no more candidates than there are directors to be elected, the Secretary may cast the ballot. If there are more candidates than there are directors to be elected, the Recording Secretary shall prepare a ballot containing both tickets.

Officers of election shall be appointed by the President, and the judges shall have an official list of the members of the Club, and check the name of each member as she votes. The manner of voting shall be by placing a cross (X) after the names of the desired candidates. A plurality shall constitute an election.

Sec. 4. The Board of Directors shall elect from among their number President, Vice-President, Recording Secretary, Corresponding Secretary and Treasurer.

Sec. 5. The chairmen of standing committees shall act as an advisory board with the Directors during their term of service.

ARTICLE IV.

Vacancies in the Board of Directors.

Vacancies in the Board of Directors shall be filled according to Article III, Section 3.

ARTICLE V.

Duties of Officers.

Section 1. The President shall preside at all meetings of the Club, countersign all warrants and have general supervision over the affairs of the Club, and preside at Directors' meetings. She shall be an ex-officio member of all committees.

Sec. 2. The Vice-President shall preside in the absence of the President and shall be at all times ready to assist her in the discharge of her duties.

Sec. 3. In the absence of the President and Vice-President the chairman shall be elected by the Club.

Sec. 4. The Recording Secretary shall keep the minutes of the Club and of the Board of Directors, and provide an order of procedure for each meeting. She shall be the custodian of all contracts, minute books, reports and other papers, excepting the correspondence of the Club and Board. She shall preserve in her files a copy of the Constitution and By-Laws, and make and keep an official list of the club membership for the year, with their addresses. She shall enter upon the minutes of each meeting the numbr of members and guests respectively present thereat. She shall attest the signature of the President or Vice-President, as the case may be, to all Club contracts, or other instruments in writing, and shall draw warrants on the Treasurer. All warrants shall be countersigned by the President, for all claims approved by the Board of Directors.

Sec. 5. The Corresponding Secretary shall take charge of all correspondence connected with the Club and Board, send out notices, and notify members of their appointment on committees. She shall keep an official list of the Club members for the year, with their addresses. She shall inform the chairman of the Membership Committee of all resignations. In the absence of the Recording Secretary she shall perform the duties of that office.

Sec. 6. The Treasurer shall receive and hold all moneys, and shall pay out the same only on the warrant of the Recording Secretary, countersigned by the President. She shall report monthly, the correctness of her report being attested by the Recording Secretary.

Sec. 7. The President, Recording Secretary, Corresponding Secretary and Treasurer shall make an annual report to the Club, in writing, on the last Thursday in May. The Treasurer shall report monthly.

ARTICLE VI.

Directors.

Section 1. No business shall be presented to the Club before it has been considered by the Board of Directors.

Sec. 2. The minutes of the Board of Directors shall be read at the first regular meeting of the Club following the Directors' meeting.

Sec. 3. The Board of Directors shall meet the first Tuesday of each month. Special meetings shall be held at call of the President, or by the request of three of the Club members.

ARTICLE VII.

Committees.

Section 1. The standing committees shall be:

Programme.
Ways and Means.
Social.
Printing.
Resolutions.
Membership.
House.
Courtesy.
Decoration.

Sec. 2. The chairmen of the standing committees shall be appointed by the President; the committees shall be appointed by the chairmen with the advice of the President.

Sec. 3. A Sentinel or Sentinels shall be appointed by the President.

Sec. 4. A flag guardian shall be appointed by the President.

Sec. 5. The chairman of the House Committee shall be the Custodian of the Club House. She shall attend to the renting of the Club House, collect the rents therefrom, have supervision over the janitor's work and all matters pertaining to the Club House. She shall approve all bills concerning the Club House and its care before presenting them to the Board of Directors. She shall report monthly to the Board of Directors. Her dues shall be remitted.

Sec. 6. The Membership Committee shall act on all applications for membership. The chairman shall issue all membership tickets, securing the money for the same. She shall furnish to the Treasurer a list of all successful applicants for membership, together with the money received for membership tickets. She shall also send to the Recording and Corresponding Secretaries duplicate lists of the new members of the Club, with their respective addresses.

ARTICLE VIII.

Quorum.

Section 1. No business shall be transacted without a quorum.

Sec. 2. Twenty members shall constitute a quorum for the Club.

Sec. 3. Six members shall constitute a quorum for the Board of Directors.

ARTICLE IX.

Membership.

Section 1. All members shall be elected by a membership committee.

Sec. 2. All applications for membership shall be made in writing, signed by three members of the Club, accompanied by the initiation fee and dues, and presented to the chairman of the Membership Committee, who shall report at the next Club meeting.

Sec. 3. An initiation fee of one dollar (\$1.00) shall be charged for all new members.

Sec. 4. The annual dues shall be two dollars and twenty cents (\$2.20); two dollars (\$2.00) Club and twenty cents (20c) Federation dues, which shall be due the first meeting in October, and shall be paid the first meeting at which a member is present. The dues for new members joining after January first shall be twenty-five cents (25c) a month, and twenty cents (20c) Federation dues. All dues shall be paid to the chairman of the Membership Committee.

Sec. 5. There shall be two classes of members, Active and Honorary.

Sec. 6. Honorary members shall be elected by unanimous vote at any general meeting of the club. Honorary members shall be entitled to all the privileges of the Club, except voting, holding office, proposing members or endorsing for them.

Sec. 7. Any members desiring to withdraw from the Club shall send a written notice to the Corresponding Secretary.

Sec. 8. Members shall present tickets to the Sentinel for inspection at each meeting.

ARTICLE X.

Credentials.

The Board of Directors shall issue tickets, constitutions and by-laws, and year books. Each member shall be given a membership ticket by the chairman of the Membership Committee when her dues are paid.

ARTICLE XI.

Meetings.

Section 1. The Club year shall be eight months. The first meeting shall be held the second Thursday in October, and the last meeting the fourth Thursday in May.

Sec. 2. The regular meetings of the Club shall be held at 2:30 p. m. on the second and fourth Thursday of each month, except December.

Sec. 3. The annual business meeting of the Club shall be held the second Thursday in April. No visitors shall be admitted.

Sec. 4. A special meeting of the Club may be called at any time by the President, or upon the written request of three members. No business shall be transacted at such meetings except that specified in the call.

ARTICLE XII.

Guests.

Each member shall have the privilege of bringing four guests eligible to membership to the Club during the year. The Sentinel shall punch the membership ticket for each guest. Other guests may be admitted by the payment of twenty-five cents (25c).

ARTICLE XIII.

Rules.

Roberts' Rules of Order shall be a guide in all matters not in conflict with the Articles of Incorporation and the Constitution.

ARTICLE XIV.

Suspension of Rules.

Any article of the Constitution, by unanimous consent, may be suspended for not more than one meeting, except this article, which shall not be suspended.

ARTICLE XV.

The books of the Treasurer shall be audited once a year by an expert accountant.

ARTICLE XVI.

Amendments.

The Constitution may be amended at any regular meeting of the Club by a two-thirds vote of the membership present and voting.

A written notice of the intended change must be given at a previous regular meeting.